

THE CORPORATION OF THE TOWNSHIP OF SEGUIN

BY-LAW NO. 2025-079

Being a By-law to prescribe Fees and Charges for Various Planning Services Provided by The Corporation of the Township of Seguin and to Amend By-law No. 2013-038 and to Repeal By-law No. 2024-119 and all other By-laws and Resolutions, or parts thereof, contrary hereto or inconsistent herewith.

WHEREAS, Section 69 of the Planning Act, Ch. P13, R.S.O. 1990 as amended states that the Council of a municipality may by By-law prescribe a tariff of fees for the processing of applications made in respect of planning matters;

AND WHEREAS, the Council of The Corporation of the Township of Seguin has determined that it is reasonable to require the costs of providing various products and services be covered by fees or charges paid by the applicant and not borne by the ratepayers in general;

AND WHEREAS, pursuant to By-law No. 2003-03, amended by By-law No. 2023-115, of The Corporation of the Township of Seguin, a By-law to prescribe the form and manner and times for the provision of Notice under the Municipal Act, notice of intent to pass this By-law was provided by posting on the Township of Seguin website on September 25th, 2025 and in the Township of Seguin Municipal Office.

NOW THEREFORE BE IT RESOLVED THAT COUNCIL FOR THE CORPORATION OF THE TOWNSHIP OF SEGUIN HEREBY ENACTS AS FOLLOWS:

1. **THAT** fees for various Planning Services and documents shall be set out in Schedule "A" attached to and forming part of this By-law.
2. **THAT** under Special Circumstances the above noted fees may be waived by the Chief Administrative Officer or the Director of Planning.
3. **THAT** applicable fees for Shore and Concession Road Allowance Applications set out in By-law No. 2013-038 are hereby replaced with the fees set out in Schedule "A" attached to and forming part of this By-law.
4. **THAT** By-law No. 2024-119 and all other By-laws, Resolutions, or parts

thereof, contrary hereto or inconsistent herewith are hereby repealed.

5. **THAT** this By-law shall come into full force and effect on January 1st, 2026.

READ a FIRST, SECOND and THIRD TIME, PASSED and ENACTED this 6th day of October, 2025.



Ann MacDiarmid
Ann MacDiarmid,
Mayor

Craig Jeffery
Craig Jeffery,
Clerk

By signing below, I Mayor MacDiarmid will not exercise the power to veto this by-law.

October 6, 2025
Date

Ann MacDiarmid
Signature

Schedule "A"
To Township of Seguin By-law No. 2025-079

Type of Application	Fees & Charges
Consent: Lot Addition	\$1,500.00
Consent: Right-of-Way	\$1,500.00
Consent: Right-of-Way per multiple (after initial)	\$125.00
Consent: Severance	\$1,500.00
Consent: Re-circulations (amended or deferred applications)	\$450.00
Consent: Stamping of Deeds	\$175.00
Amending a condition of Consent	\$335.00
Amending a condition of Consent requiring notice	\$555.00
Title Validation	\$675.00
Zoning By-law Amendment: Minor (condition of consent, reduction of standards.)	\$1,600.00
Zoning By-law Amendment: Major (adding new uses)	\$1,950.00
Zoning re-circulations not requiring a public meeting	\$450.00
Zoning re-circulations requiring a public meeting	\$555.00
Minor Variance	\$1,050.00
Applicant requests deferral of Minor Variance application following notice of hearing	\$335.00
Site Plan Application Agreement Major (commercial, industrial, multiple residential)	\$1,750.00
Site Plan Application Agreement Major - (Amendment) -(commercial, industrial, multiple residential)	\$1,000.00

Site Plan Application Agreement Minor	\$825.00
Site Plan Application Agreement Minor (Amendment)	\$450.00
Site Plan Application Agreement (Minor Amendment – Directors Decision only)	\$400.00
Planning Act Agreements (minimum)	\$500.00
Holding by-laws (on/off each)	\$600.00
Deeming By-law	\$555.00
Deeming By-law Legal Deposit	\$555.00
Part Lot Control By-law	\$400.00
Official Plan Amendment - Minor	\$2,100.00
Official Plan Amendment - Major	\$3,400.00
Plan of Subdivision/Condominium 10 lots/units/blocks or less	\$4,200.00
Plan of Subdivision/Condominium 11 lots/units/blocks or more	\$4,200.00 plus \$100.00 for each additional lot/unit or block in excess of 10
Exemption for Plan of Condominium (conversion)	\$1,100.00
Plan of Subdivision/Condominium revision – recirculation	\$1,100.00
Plan of Subdivision/Condominium revision – no recirculation	\$555.00
Plan of Subdivision/Condominium Extension of draft approval	\$555.00
Plan of Subdivision/Condominium Extension of draft approval	\$555.00
Agreement Compliance requests	\$125.00
Additional Staff Time - Planning Assistant	\$100.00
Additional Staff Time – Senior Planner	\$125.00
Additional Staff Time - Director of Planning and Development	\$150.00

Regulatory Requests – Zoning Certificate	\$100.00
License Agreement	\$335.00
Certificate of Cancellation	\$555.00
Tree Cutting/Fill/Blasting Exemption Request (Shoreline Site Alteration)	\$900.00
Shore Road and Concession Road Closure Fee	\$1,100.00
Shore Road Allowance - Small Lakes	\$90 per metre
Shore Road Allowance – Large Lakes (Lake Joseph, Little Lake Joseph, Lake Rosseau, Georgian Bay)	\$130 per metre

*****Plus any Taxes, if applicable.***

Notes:

- If in the event that the Director of Planning has deemed it advisable to retain a Solicitor and /or Consultant to assist in processing an Application including the preparation of any development agreements, the Township requires the applicant to enter into an Agreement with the township to pay the costs of the Solicitor and/or Consultants as a condition of accepting or processing the Application.
- Registration of agreements: Applicants are responsible for the actual costs incurred for registration by the Township.
- Where an approval under the Planning Act is sought for a development which exists or is under construction and is in contravention of the requirements of the Township, an additional administrative / processing fee in the amount of 75% of the respective application fee, as defined herein, shall be required at the time of submission of the application.

Under Special Circumstances, the above-noted fees may be waived by the Chief Administrative Officer or the Director of Planning.