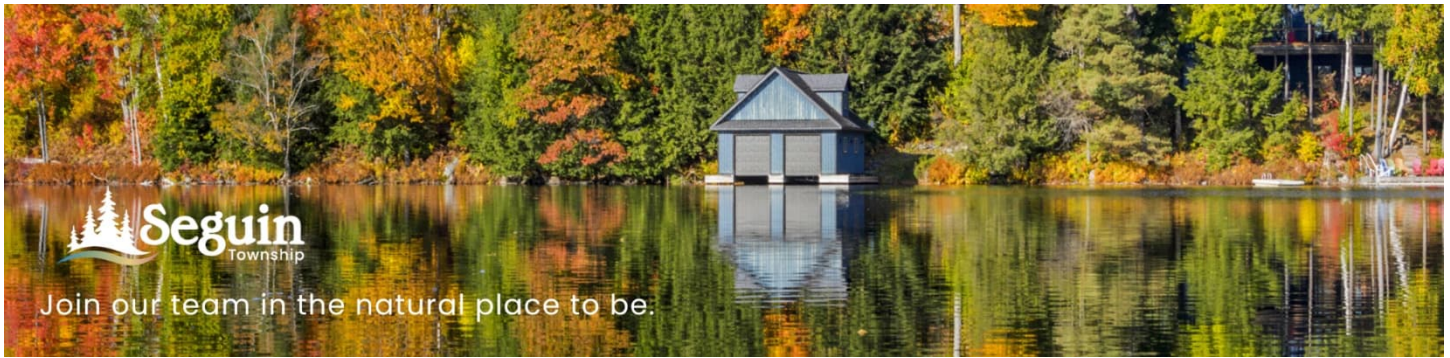




Position: Community Services Labourer Contract – Winter 2026/2027

Position: 6 Month Contract Community Services Labourer

Salary Range: \$ 19.00 to \$24.00 per hour

Closing Date: Posting open until position filled

Location: 15 Humphrey Drive Seguin Township – Humphrey Community Centre

Position Overview

Under the leadership of the Director and Supervisor of Community Services, the labourer will be responsible for clearing of sidewalks, walkway and entrances at a variety of municipal buildings. You may be required to work weekdays, weekends and statutory holidays.

Qualifications and Skills:

- Experience operating a snowblower equipment and performing minor maintenance.
- Enjoy working outside and able to perform manual labour in inclement weather
- Must have a valid G license

Why Work with Us?

Guided by a key foundation of our [Strategic Plan: to 2026 & Beyond](#), Seguin Township has on ongoing commitment to “recruit, develop and retain a diverse and high-performing team, focusing on knowledge transfer and succession planning.”

About Seguin Township

Seguin Township, located in the District of Parry Sound, boasts breathtaking natural landscapes, including rugged trail systems, expansive shorelines and 186 lakes. As one of the fastest-growing small municipalities in Ontario, Seguin Township is committed to innovation and responsible growth that protects the natural environment.

How to Apply

Please email your resume to careers@seguin.ca.

Seguin Township welcomes and encourages candidates from First Nations, Métis and Inuit, racialized and LGBTQ2S+ communities, women, and people with disabilities. Seguin Township is committed to providing accommodation for people with disabilities. Upon request by the applicant, accommodation will be provided in all parts of the hiring process. Personal information will be used to determine eligibility and candidate selection and is pursuant to the Municipal Freedom of Information and Protection of Privacy Act.



Community Services Labourer Winter Contract

Department: Community Services
Reports To: Supervisor Community Services
Location: Humphrey Community Centre, 15 Humphrey Drive
Salary Category:
Review Date:

Position Summary:

Operates equipment to maintain municipal parking lots, grounds and buildings. Cleans and maintains facilities and public outdoor spaces.

The Township of Seguin expects all employees to work in an environmentally friendly way in all the tasks that they do; to work in a manner that is safe for themselves and others and to be aware of their health & safety obligations; to continually look for opportunities to improve their job that will result in excellence in municipal government; and to recognize the uniqueness of the individuals they come into contact with and to treat them with dignity and respect.

RESPONSIBILITIES:

Customer Service

1. Liaises with ratepayers to communicate information, resolve problems and promote the Township.
2. Monitors township activities on the way to and from work sites, identifies issues and notifies the supervisor.
3. Provides assistance to user groups with scheduled functions.

Equipment Operation and Maintenance (Winter Season)

1. Shovels snow and operates snow blower to keep walkways around various Municipal buildings clear of snow and ice as winter circumstances warrant.
2. Maintains Humphrey Nature Trails by grooming and conducting safety checks.

General Duties

3. Cleans and maintains facilities inside and outside at various Township facilities.

4. Conducts circle checks to verify that vehicles are in running order per CVOR requirements and performs minor vehicle maintenance (change bulbs, grease, clean vehicles etc.).
5. Fills out daily duty status sheets and required Seguin administration sheets.
6. May assist with Arena Operations.

Administration / Other

7. Complies with Seguin Township policies and procedures.
8. Keeps accurate and appropriate records on building maintenance.
9. Able to work flexible hours as required.
10. Other duties as assigned.
11. Must wear CSA approved work boots.
12. Must be able to work in inclement weather.